GOWERTON COMMUNITY COUNCIL

**CYNGOR CYMUNEDOL TREGŴYR**

**Minutes of the Ordinary Meeting of Council**

 **Held at The Con Club at 7.30pm**

 **on Wednesday 3 September 2025**

**PRESENT**:

**Councillors**: **Chair** Patricia Evans, **Vice Chair** Ros Holt,

Barbara Small, Wayne Erasmus, , Kath Jennings, Amanda Guard Lyneth Howells, June Merrells, Matt Palmer

**Clerk to the Council:** Allison James

**55 Apologies for absence** – Cllrs Lynne Carey, Dai Jenkins, Susan Jones, Gareth Evans

**56** **Disclosures of Personal & Prejudicial** – None declared.

**57 Minutes of Council**

**Resolved** that the Minutes of the Council Meeting held on the following date be approved and signed as a correct record.

1. Wednesday 2 July 2025 Proposed by Cllr Ros Holt, Seconded by Cllr Kath Jennings
2. Wednesday 16 July 2025 Proposed by Cllr Amanda Guard, Seconded by Cllr Barbara Small.

**58 Announcements of the Chair of Council**

Our heartfelt thoughts and condolences go to a local family in Waunarlwydd who lost their child, Bonnie McGinn.

I attended the OVW forum in Civic Centre. Pontardulais Town Council also have a proposed development they are fighting against.

Also discussed were the proposed new boundaries and reduction in Community Councils. Clerks jobs will be lost.

We need to invite people to have their say on Community Council and what they want Council to achieve.

Some Community Councils been fined by Welsh Audit Office for incorrect end of year procedures when submitting accounts.

OVW Wales Constitution was cancelled.

Training modules will become mandatory for Councillors. Swansea Council have money to apply for training.

Fairwood Terrace PEDW hearing – urge Councillors to contact PEDW to demand a face to face hearing

**59 Public Question Time**

No public attended.

**60 Record of Payments**

It was resolved that:

1) The Payments & Receipts be noted.

2) The Clerk be authorised to pay the Payments Raised at the Meeting.

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| 31 |  | 02/07/2025 | HP Instant Ink | July Ink  | 16.79 | 4.2 | 20.99 |  | GA |  |  |
|  |  | 14/07/2025 | Country Stores | Hanging Baskets | -500 | 0 | -500 |  | made in error |  |  |
|  |  | 15/07/2025 | Country Stores | Refund of error | 500 | 0 | 500 |  | refund |  |  |
| 32 |  | 16/07/2025 | Nest | Pension  | 94.52 | 0 | GDPR |  | Pension |  |  |
| 33 |  | 16/07/2025 | HMRC | Month 3 | 294.18 | 0 | GDPR |  | HMRC |  |  |
| 34 |  | 17/07/2025 | Clerk | Phone July | 38.99 | 0 | GDPR |  | CE |  |  |
| 35 |  | 25/07/2025 | Clerk | Salary | 1001.87 | 0 | GDPR |  | S |  |  |
|  |  |  |  |  |  |  |  |  |  | **Balance @ 25/7/25** | **25196.03** |
|  |  |  |  | **Total payments** | **1446.35** | **4.2** | **1450.55** |  |  | **Reserves bal @ 25/7/25** | **10760.01** |
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| 36 |  | 04/08/2025 | HP Instant Ink | August Ink  | 16.79 | 4.2 | 20.99 |  | GA |  |  |
| 37 |  | 06/08/2025 | Amazon | Laptop lead | 14.99 | 0 | 14.99 |  | GA |  |  |
| 38 |  | 06/08/2025 | Cllr P Evans | Travel expenses | 54 | 0 | 54 |  | T |  |  |
| 39 |  | 06/08/2025 | Bay Landscapes Ltd | June grounds maintenance | 211.2 | 52.8 | 264 |  | GM |  |  |
| 40 |  | 06/08/2025 | Bay Landscapes Ltd | July grounds maintenance | 211.2 | 52.8 | 264 |  | GM |  |  |
| 41 |  | 18/08/2025 | Clerk | Phone August | 38.99 | 0 | GDPR |  | CE |  |  |
| 42 |  | 19/08/2025 | Amazon | Lead to connect 2nd screen | 13.99 | 0 | 13.99 |  | GA |  |  |
| 43 |  | 22/08/2025 | Clerk | August Salary (inc back pay) | 1162.41 | 0 | GDPR |  | S |  |  |
|  |  |  |  |  |  |  |  |  |  | **Balance @ 25/8/25** | **23362.66** |
|  |  |  |  | **Total payments** | **1723.57** | **109.8** | **1833.37** |  |  | **Reserves bal @ 25/8/25** | **10760.01** |

Forthcoming payments for approvalBay Landscapes Ltd £264Pension £GDPRHMRC £249HP Instant Ink Monthly cost £20Swansea Council Floral Display £1892.00Clerk salary £GDPR |  |  |  |  |  |  |  |  |
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**61 Correspondence The actions / comments made as in relation to the correspondence reported:**

Emails from Dean Mason giving updates regarding Summer Fun Events for 2025.

Emails from Swansea Council giving details of planning applications.

Emails from One Voice Wales giving details of training courses, webinars and other news which are forwarded on to Councillors as applicable.

Email received from a resident expressing concern about a dangerous tree in Gowerton Park. Clerk sent a link to the resident to report directly to Swansea Council.

Email from Carl Jones regarding trees being felled at Fairwood Terrace site.

Email reply from Gowerton Drs Surgery which was sent on to all Councillors.

Email from Housing regarding communication following the extra ordinary meeting held in August. (confidential so details cannot be published)

**61. Planning Applications & Planning Matters**

**Application No: 2025/1480/FUL Date Registered: 30.06.2025**

Electoral Division: Gowerton - Area 2 Status: Being Considered Map Ref: 259000 196280 Development Type: All Other Minor Dev Location: 52 Sterry Road, Gowerton, Swansea, SA4 3BW

 Proposal: Change of Use of ground floor from Barbers (Class A1) to Cafe/takeaway (Class A3) Applicant: Mr Andrew Rees Agent:

**Application No: 2025/1502/FUL Date Registered: 16.07.2025**

 Electoral Division: Gowerton - Area 2 Status: Being Considered Map Ref: 259116 196166 Development Type: Householder Location: 32 Cecil Road, Gowerton, Swansea, SA4 3DE

 Proposal: Dropped kerb Applicant: Mr James Thomas Agent:

**Application No: 2025/1572/S73 Date Registered: 24.07.2025**

 Electoral Division: Gowerton - Area 2 Status: Being Considered Map Ref: 258065 196753 Development Type: Variation of Conditions Location: Land At Lon-Y-Cob , Gowerton, Swansea, SA4 3QL

 Proposal: Variation of condition 2 of Planning Permission 2021/3004/FUL granted 23 March 2023 to allow for a substitution of plans enabling the increase in eaves and ridge height raising the roof level and insertion of rooflight to detached dwelling Applicant: Mr & Mrs M. & S. George Agent: Richard Banks

**Application No: 2025/0656/FUL Date Registered: 13.08.2025**

Electoral Division: Gowerton - Area 2 Status: Being Considered Map Ref: 258046 195381 Development Type: Householder Location: Hillside, Cae Mansel Road, Three Crosses, Swansea, SA4 3HN

Proposal: Change of use of land to form extended garden area, single storey side extension, first floor rear extension, new vehicular access and gate (Amended plans and description) Applicant: Mr John Stainton Agent: Mr Tony Collins

**Application No: 2025/1770/TPO**

 Date Registered: 13.08.2025 Electoral Division: Gowerton - Area 2 Status: Being Considered Map Ref: 258107 196239 Development Type: Tree Preservation Orders Location: 38 Maes Y Deri, Gowerton, Swansea, SA4 3GJ

 Proposal: To fell one Oak and one Beech Tree covered by TPO No: 423 Applicant: Mr Keri Chahal Agent:

**Application No: 2025/1819/FUL**

Date Registered: 21.08.2025 Electoral Division: Gowerton - Area 2 Status: Being Considered Map Ref: 258339 196515 Development Type: Householder Location: 82 Brynymor Road, Gowerton, Swansea, SA4 3EZ

Proposal: Single storey rear/side extension with flat roof and 2 No. roof lanterns. The existing garage to be demolished. Applicant: Kerry & Tony Rickard Agent: Mrs Caroline Grey

Changes to the application for Former LN Public House building were discussed. Objections were raised on account of limited parking, and limited space for refuse and recycling bins.

**62. Gowerton Ward Councillors Update**

Ward members gave apologies and did not attend the meeting.

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 13. Email addresses for Councillors (Cllr P Evans)

**63. Code of Conduct for Councillors**

Leak of information to a member of the public following the closed meeting in July, where a member of the public emailed the Clerk giving details of the previous evenings Council meeting. Councillors’ should be acting with integrity and have signed up to agree to Code of Conduct when they join the Council.

 A closed meeting means details cannot be shared outside the meeting due to sensitive or confidential subject. Breach can result in report to ombudsman and suspension or request resignation of a Councillor.

**Resolved** that Councillors be aware of the Code of Conduct as sent out in an email by the Clerk and offered to attend Code of Conduct course to refresh their awareness of their responsibilities as Community Councillors.

**64. Fairwood Terrace Proposed Development (Cllr G Evans/Cllr Pat Evans)**

Change of legislation - NRW have published a document saying planning applications need to have habitat assessment done. This was published in August. Planning dept need to take this onboard.

**Resolved –** to issue a statement on the website showing what Community Council has done to assist in the fight against the development.

**65. Cycle Track near Oakwood Drive (Cllr G Evans)**

Cyclists coming down the track too fast. What can be done?

**Resolved** - Write to Highways to assess. Possibly meet Cllrs to discuss what can be done?

66. **Email addresses for Councillors (Cllr P Evans)**

.Gov.UK addresses will be required for all Councils within 12 months. This is required for GDPR purposes and following issues recently, where members of the public have been emailing Councillors personal email addresses when emails regarding council business should be sent directly to the Clerk at the council email address.

This will involve extra costs to the Council. Budget requirements to be discussed at the next meeting.

**Resolved**: Clerk to check with Vision ICT re .gov.uk email addresses what is involved and the cost.

**67. Agenda items requested for next meeting**

Opportunities to invite local residents to have their say about what they would like to see in the village.

Budget requirements for 25/26. What are we looking to achieve and what precept will we need?

Ward Members reports – when should they be submitted?

 Cllr L Howells gave apologies for the October meeting.

**68. Set date of next meeting.**

The next meeting will be on Wednesday 1 October 2025 at the Con Club in Gowerton.

**Meeting closed at 21:09**

**Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Chairperson)**

**Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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